

NORTH MANCHESTER PARK AND RECREATION BOARD

August 28, 2024

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25), Becky Kreps (26), Rick Espeset (24) and Bobbi Lautzenheiser (27). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:00 p.m.

AGENDA AMENDMENTS

There were none.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the July 31, 2024 Regular Meeting were presented for approval. Motion for approval (BK/JV) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack had nothing new to report at this time.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The August Claims and Allowance Docket in the amount of \$94,888.45 was reviewed. Motion to approve the August Claims and Allowance Docket in the amount of \$94,888.45 (JV/RE) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The August Claims Summary, Utility Comparison Report, July Expense Reports and July Revenue Reports were reviewed.

UNFINISHED BUSINESS

Dog Park

There was nothing new to report at this time.

Outdoor Pickleball Courts

Jennifer reported they announced at the end of July that Manchester University/Town of North Manchester were awarded the Lily Grant of 12.1 million. A portion of the grant funds will go towards the development of the pickleball courts, and depending on what that amount is, Tim has additional donors lined up.

Bid Recommendation for Dehumidification System and Boilers

After some discussion, motion to award Dilling Group the bid to replace the Desert Aire Humidification System with an upgraded Innovent System (\$593,250.00) and replace current boilers with four new upgraded ones (\$167,625.00) for a total project cost of \$760,875.00 (BL/JV) was passed by a voice vote of members present. The board signed the bid document giving their approval. Jennifer stated the project will be completed in August of 2025.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

The board discussed possible upgrades at the Town Life Center. Jennifer checked with the Community Foundation, and the Town Life Center Endowment Fund has a current spendable balance of \$78,000.00 for future needs. She is checking into creating a new Master Plan for 2025.

ADJOURNMENT

Meeting was adjourned at 6:54 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member