

NORTH MANCHESTER PARK AND RECREATION BOARD

November 29, 2023

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25), Bobbi Lautzenheiser (27), Rick Espeset (23) and Becky Kreps (26). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:00 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the October 25, 2023 Regular Meeting were presented for approval. Motion for approval (RE/BK) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack reported that the MRA Board is in the process of sending out a survey asking for input on how they can improve things. They also had a meeting to discuss current fundraising and future ideas for other ways to increase income from sponsors. They will be holding three meetings in December and one of those meetings will be to discuss concessions.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The November Claims and Allowance Docket in the amount of \$91,221.52 was reviewed. Motion to approve the November Claims and Allowance Docket in the amount of \$91,221.52 (JV/BL) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The November Claims Summary, Utility Comparison Report, October Expense Reports and October Revenue Report were reviewed.

UNFINISHED BUSINESS

Dog Park

Jennifer reported that she was finally able to order the lock that will go on the gate but no word on when that will come in. She has a meeting scheduled with Duke Electric next week about putting in new service. Also, she has been working on an informational packet to give to members regarding rates, rules and regulations, etiquette, etc.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:25 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member