

NORTH MANCHESTER PARK AND RECREATION BOARD

June 29, 2022

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25) and Becky Kreps (22). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:01 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the May 25, 2022 Regular Meeting were presented for approval. Motion for approval (JV/BK) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack reported that they found some high school students to work in the concessions. Tri-Kappa is the only group that has been volunteering on Wednesdays. Keeping items in stock has continued to be a challenge and with the season ending in a couple of weeks they are keeping a close eye on inventory. Leagues are finishing up and tournaments will begin mid-July. He also reported three major items the board needs to address right away, and they are 1) moving the fence in for the High School Girls' Softball team 2) replacing the irrigation system lines (MRA was quoted \$8,000-\$10,000) and firming up field rental to MU while their irrigation system is worked on. He also added that Rita Haecker will not be overseeing concessions next year because her son is a senior.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The June Claims and Allowance Docket in the amount of \$84,561.42 was reviewed. Motion to approve the June Claims and Allowance Docket in the amount of \$84,561.42 (BK/JV) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The June Claims Summary, Utility Comparison Report, May Expense Reports and May Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

Jennifer informed the board she received an email from the Community Foundation showing a \$5,000 donation was made.

Dog Park

See update in Director's Report.

NEW BUSINESS

2023 Budget

Jennifer provided the board with the proposed 2023 budget. She will be presenting it to Town Council on July 20, 2022.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:55 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member