

## **NORTH MANCHESTER PARK AND RECREATION BOARD**

February 22, 2023

### **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: Vice-President Jack Vineyard (25), Rick Espeset (23) and Becky Kreps (26). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

### **CALL TO ORDER**

Jack Vineyard called the meeting to order at 6:00 p.m.

### **VISITOR COMMENTS**

There were none.

### **MINUTES**

Minutes from the January 25, 2023 Regular Meeting were presented for approval. Motion for approval (RE/BK) was passed by a voice vote of members present.

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached)

### **DIRECTOR REPORT**

The Director's Report was reviewed. (Copy attached)

### **MRA REPORT**

Jack reported that the MRA Board met a few weeks ago. They have hired Dave Simmons for Maintenance. They have ordered, and already received a temporary fence and will be using the Community Foundation Grant money to pay for it. The Concession Stand rooms have been cleaned. They still haven't found a Concessions Manager, but Jack will be speaking with someone about it tomorrow. He also reported that registrations are going well.

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The February Claims and Allowance Docket in the amount of \$72,015.97 was reviewed. Motion to approve the January Claims and Allowance Docket in the amount of \$72,015.97 (BK/RE) was passed by a voice vote of members present.

### **Monthly Park and Recreation Financial Reports**

The February Claims Summary, Utility Comparison Report, January Expense Reports and January Revenue Report were reviewed.

### **UNFINISHED BUSINESS**

#### **Splash**

There was no update at this time.

#### **Dog Park**

Jennifer reported that Adam called R and C Fence again, and the person he spoke with said the materials are in, but that the project is not on the board yet. The last time he spoke with someone they indicated that the project was on the board.

### **NEW BUSINESS**

There was no new business.

**COMMENTS AND QUESTIONS**

There were none.

**ADJOURNMENT**

Meeting was adjourned at 6:25 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Jack Vineyard, Vice-President

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Becky Kreps, Member

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Bobbi Lautzenheiser, Member

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Rick Espeset, Member