

NORTH MANCHESTER PARK AND RECREATION BOARD

January 25, 2023

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25), Rick Espeset (23), Bobbi Lautzenheiser (27) and Becky Kreps (26). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Mel Sautter called the meeting to order at 6:03 p.m.

2023 ELECTION OF OFFICERS

Mel Sautter opened discussion for the 2023 Election of Officers by asking for nominations for the offices of President and Vice-President. Bobbi nominated Mel Sautter to remain as President and Jack Vineyard to remain as Vice-President. Motion for approval of nominations (BL/BK) passed by a voice vote of members present.

OTHER REPRESENTATIVE APPOINTMENTS FOR 2023

Mel Sautter opened discussion for Park Board representative appointments to the MRA and Planning Commissions. He stated that Jack is currently the MRA Representative and the MRA Treasurer. Jack volunteered to continue in that capacity. Mel is currently the Planning Commission Representative and offered to continue as such for another year.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the January 25, 2023 Regular Meeting were presented for approval. Motion for approval (RE/BL) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack reported that registrations start on February 1, 2023. At this time they are undecided on holding try-outs. Opening Day is scheduled for April 29, 2023. He also met with a couple last week about sharing the Concession Director position. Unfortunately they declined after learning they would need to open at 4:30 p.m. each day. He will continue the search and will contact the High School about possible groups/organizations that may be interested.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The January Claims and Allowance Docket in the amount of \$112,487.39 was reviewed. Motion to approve the January Claims and Allowance Docket in the amount of \$112,487.39 (JV/BL) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The January Claims Summary, Utility Comparison Report, December Expense Reports and December Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

There was no update at this time.

Dog Park

Jennifer reported that Adam was finally able to reach Chris (R and C Fence) and he confirmed the materials are there, the project is on the board and should be completed early spring.

NEW BUSINESS

There was no new business.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:47 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member