

## **NORTH MANCHESTER PARK AND RECREATION BOARD**

September 28, 2022

### **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25) and Becky Kreps (22). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

#### **CALL TO ORDER**

President Mel Sautter called the meeting to order at 6:00 p.m.

#### **VISITOR COMMENTS**

There were none.

#### **MINUTES**

Minutes from the August 31, 2022 Regular Meeting were presented for approval. Motion for approval (JV/BK) was passed by a voice vote of members present.

#### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached)

#### **DIRECTOR REPORT**

The Director's Report was reviewed. (Copy attached)

#### **MRA REPORT**

Jack reported that the irrigation system is all done and paid for. They did have to seek some funding from their Endowment Fund at the Community Foundation. He also reported they are still waiting on another quote for fencing and he hopes that they will be awarded with the Community Foundation's Good Deeds Grant in the amount of \$7,500. He also plans to seek donations from Manchester High School, Manchester University, and area businesses. Also, a Women's Softball game between Manchester University and Huntington University will be held at the complex.

#### **TREASURER'S REPORT AND BILL PAYMENTS**

##### **Claims and Allowance Docket**

The September Claims and Allowance Docket in the amount of \$57,692.09 was reviewed. Motion to approve the September Claims and Allowance Docket in the amount of \$57,692.09 (JV/BK) was passed by a voice vote of members present.

##### **Monthly Park and Recreation Financial Reports**

The September Claims Summary, Utility Comparison Report, August Expense Reports and August Revenue Report were reviewed.

#### **UNFINISHED BUSINESS**

##### **Splash**

There was nothing new to report.

##### **Dog Park**

Jennifer informed the board that she signed the contract with R & C Fence. She is also sending out a letter to area organizations seeking donations. The amount raised so far is \$5,250.00.

**NEW BUSINESS**

There was no new business to discuss.

**COMMENTS AND QUESTIONS**

There were none.

**ADJOURNMENT**

Meeting was adjourned at 6:33 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Jack Vineyard, Vice-President

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Becky Kreps, Member

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Bobbi Lautzenheiser, Member

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Rick Espeset, Member