

NORTH MANCHESTER PARK AND RECREATION BOARD

July 27, 2022

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25), Becky Kreps (22) and Rick Espeset (22). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:02 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the June 29, 2022 Regular Meeting were presented for approval. Motion for approval (JV/BK) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack reported having issues with Bippus online banking. As of the end of June, after paying the remaining bills, their estimated balance will be around \$13,000. The funds to pay for the irrigation system are coming from the Community Foundation and it is almost finished. Some members of the MRA Board want to hire someone to move the fence. The first quote was \$25,000. However, Jack said they don't want to just move the fence; they want to tear it down and put a brand new one up. They are having a meeting on Tuesday. The concession stand is pretty much cleaned out and Tyson Silveus is buying most of the items that are left. The Maintenance person, Dave Simmons, is interested in returning next year and would also like to be the Umpire Coordinator. Rita Haecker, Concessions Manager, has a senior this year and is not interested in returning. They do have the name of a person who may be interested in it. To make things easier, Jack is working on developing job descriptions and a monthly salary for those jobs to present to the board.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The July Claims and Allowance Docket in the amount of \$79,612.16 was reviewed. Motion to approve the July Claims and Allowance Docket in the amount of \$79,612.16 (BK/JV) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The July Claims Summary, Utility Comparison Report, June Expense Reports and June Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

There was nothing new to report.

Dog Park

Jennifer reported that she contacted the fence installer and he is delayed from having issues with staffing and having a booth at the Whitley County 4-H Fair and at the State Fair. Jennifer also had a Zoom call last week with Kisi, the company that does the lock system that ties into our software. They have a local vendor in Indiana that will do the installation. To keep costs down, we plan to use a cell phone app instead of key fobs.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

Mel stated that the concrete boat launch ramp at Ogan's Landing is finished and it is ADA sloped.

ADJOURNMENT

Meeting was adjourned at 6:49 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member