

NORTH MANCHESTER PARK AND RECREATION BOARD

April 29, 2021

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25), Rick Espeset (22) and Bobbi Lautzenheiser (23). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Mel Sautter called the meeting to order at 6:00 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the March 31, 2021 Regular Meeting were presented for approval. Motion for approval (JV/BL) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack reported that opening day is Saturday, May 1st. They have hired an umpire coordinator and are currently working on getting umpires scheduled for games. The concession stand has been completely overhauled and is fully stocked and ready to go. Teams from South Whitley and Roann have joined our league. They are currently replacing security lights first and will follow with others as time and funds allow. Jack is currently working on the billing for the banners and sponsors.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The April Claims and Allowance Docket in the amount of \$57,851.18 was reviewed. Motion to approve the April Claims and Allowance Docket in the amount of \$57,851.18 (JV/RE) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The April Claims Summary, Utility Comparison Report, March Expense Reports and March Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

Mel had nothing new to report at this time.

Dog Park

Jennifer reported that Adam had sent a counter offer to the landowner of the N. Market Street property and they are continuing to wade through all options. Another possibility is an acre lot located at the MRA Complex which already has driveway access from SR 13. The plus of this property is that it already belongs to the town.

Tenth Anniversary

Jennifer asked the board to be thinking of ideas for the upcoming 10th anniversary celebration. Some ideas that she mentioned are selling memberships at the 2011 grand opening prices, an Open House, re-create the ribbon cutting, or a 10 cent admission day.

NEW BUSINESS

Ogan's Landing Canoe Launch

Jennifer informed the board that she included a copy of a contract from Lehman & Lehman in their packet. Adam would like the Park Board to approve this contract so that Lehman & Lehman can begin the process of designing a new boat ramp for Ogan's Landing at a cost not to exceed \$8,200. Town Council prefers to go with a ramp to keep it ADA compliant. Adam also reported that Deaton's Docks will purchase our dock back for \$7,500. Jennifer received word yesterday that the DNR has finally approved the permit for a new ramp and pavilion. Motion to approve the contract from Lehman & Lehman to design a new boat ramp for Ogan's Landing at a cost not to exceed \$8,200 (JV/BL) was passed by a voice vote of members present. An approximate cost for the boat ramp will be \$40,000.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:40 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member