

NORTH MANCHESTER PARK AND RECREATION BOARD

October 29, 2025

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (28), Vice-President Jack Vineyard (29), Rick Espeset (26), Becky Kreps (26) and Bobbi Lautzenheiser (27). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:00 p.m.

AGENDA AMENDMENTS

There were none.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the September 24, 2025 Regular Meeting were presented for approval. Motion for approval (RE/BK) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack stated there was no update at this time.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The October Claims and Allowance Docket in the amount of \$88,684.55 was reviewed. Motion to approve the October Claims and Allowance Docket in the amount of \$88,684.55 (BL/JV) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The October Claims Summary, Utility Comparison Report, September Expense Reports and September Revenue Reports were reviewed.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Good Deeds Grant Application

Jennifer opened the discussion regarding applying for a Wabash County Community Foundation Good Deeds Grant, which Mel had suggested at the last meeting. He told Jennifer that It would be used for purchasing additional trees at the Chester Heights walking trail, a few replacement hardwoods for Warvel Park and possibly Frantz Park. Mel will send more details to everyone on Monday. Jennifer will find out the application deadlines for the two cycles.

COMMENTS AND QUESTIONS

Jennifer reminded board members that the last two meetings of the year will be held on Mondays. The November meeting will be Monday, November 24 and the December meeting will be Monday, December 8, 2025.

ADJOURNMENT

Meeting was adjourned at 6:33 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member