

NORTH MANCHESTER PARK AND RECREATION BOARD

September 24, 2025

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (28), Vice-President Jack Vineyard (29), Rick Espeset (26), Becky Kreps (26) and Bobbi Lautzenheiser (27). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:00 p.m.

AGENDA AMENDMENTS

There were none.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the August 27, 2025 Regular Meeting were presented for approval. Motion for approval (BL/RE) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

No update at this time.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The September Claims and Allowance Docket in the amount of \$71,364.76 was reviewed. Motion to approve the September Claims and Allowance Docket in the amount of \$71,364.76 (JV/BK) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The September Claims Summary, Utility Comparison Report, August Expense Reports and August Revenue Reports were reviewed.

UNFINISHED BUSINESS

Dog Park

No update. Project completed.

Outdoor Pickleball Courts

See Director's Report. No further updates.

American Legion Request for Halderman Park

No further updates. Project completed.

NEW BUSINESS

There was no new business.

COMMENTS AND QUESTIONS

Mel suggested adding Good Deeds Grant Application to the October agenda for trees.

ADJOURNMENT

Meeting was adjourned at 6:25 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member