

# **NORTH MANCHESTER PARK AND RECREATION BOARD**

August 27, 2025

## **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (28), Rick Espeset (26), Becky Kreps (26) and Bobbi Lautzenheiser (27). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director) and Gee Gee Tharp (American Legion President of Auxiliary NM).

### **CALL TO ORDER**

President Mel Sautter called the meeting to order at 6:00 p.m.

### **AGENDA AMENDMENTS**

Mel made a motion to amend the agenda, moving Unfinished Business Item C. American Legion Holderman Park Veterans Memorial up as the next item of business. Motion passed and approved by consensus.

### **UNFINISHED BUSINESS**

#### **American Legion Request for Halderman Park**

Gee Gee Tharp (American Legion President of Auxiliary NM) presented a photo to the board showing the current recognition plaque attached to the concrete base of the large stone on the right side. It reads "Installation of the flag pole made possible by the American Legion Eel River Post 286 concrete provided by W. W. Concrete 1997". She is asking the Park Board for approval to order and install a similar plaque to the left side of the concrete base of the large stone. The engraving will read "Installation of Soldier Monument made possible by the American Legion Eel River Post 286 concrete provided by Milestone Contractors 2025. She showed the board a sample plaque. Motion to approve (BK/BL) the ordering and installation of a recognition plaque for the left side of the concrete base of the large stone pending approval of the proof from Johnson Engraving was passed by a voice vote of members present. The ribbon cutting/unveiling will be held on September 13<sup>th</sup> from 3-5 p.m.

### **VISITOR COMMENTS**

There were none.

### **MINUTES**

Minutes from the July 30, 2025 Executive Session were presented for approval. Motion for approval (BK/BL) was passed by a voice vote of members present.

Minutes from the July 30, 2025 Regular Meeting were presented for approval. Motion for approval (RE/BK) was passed by a voice vote of members present.

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached)

### **DIRECTOR REPORT**

The Director's Report was reviewed. (Copy attached)

### **MRA REPORT**

In Jack's absence, Jennifer reported that three members of the current MRA board have resigned due to burn-out and they have decided to increase its number of board members in hopes of alleviating the strain. Also, they will be hosting a Mushball Tournament in October.

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The August Claims and Allowance Docket in the amount of \$103,005.56 was reviewed. Motion to approve the August Claims and Allowance Docket in the amount of \$103,005.56 (BL/RE) was passed by a voice vote of members present.

**Monthly Park and Recreation Financial Reports**

The August Claims Summary, Utility Comparison Report, July Expense Reports and July Revenue Reports were reviewed.

**UNFINISHED BUSINESS**

**Dog Park**

Jennifer reported to the board that she met with Laura Stone to talk about some of the rules.

**Outdoor Pickleball Courts**

Jennifer informed the board that the courts were painted blue today. Tim has the grand opening scheduled for September 20, 2025 at 10 a.m.

**NEW BUSINESS**

There was no new business.

**COMMENTS AND QUESTIONS**

There were none.

**ADJOURNMENT**

Meeting was adjourned at 6:34 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Jack Vineyard, Vice-President

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Becky Kreps, Member

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Bobbi Lautzenheiser, Member

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Rick Espeset, Member