

NORTH MANCHESTER PARK AND RECREATION BOARD

July 30, 2025

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (28) Vice-President Jack Vineyard (29), Rick Espeset (26), Becky Kreps (26) and Bobbi Lautzenheiser (27). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director), Xavier Harting (Eagle Scout) and Bob/Ann Harting (Xavier's Parents).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:43 p.m.

AGENDA AMENDMENTS

Mel made a motion to amend the agenda to include "Executive Session" under New Business. Motion passed and approved by consensus.

UNFINISHED BUSINESS

Dog Park

Xavier Harting gave a final presentation to the board on the completion of his Eagle Scout Dog Park "Project P-awesome". The board thanked him for his hard work on the project.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the June 25, 2025 Regular Meeting were presented for approval. Motion for approval (RE/BL) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack had no update at this time.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The July Claims and Allowance Docket in the amount of \$90,196.76 was reviewed. Motion to approve the July Claims and Allowance Docket in the amount of \$90,196.76 (JV/RE) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The July Claims Summary, Utility Comparison Report, June Expense Reports and June Revenue Reports were reviewed.

UNFINISHED BUSINESS

Dog Park

Jennifer informed the board that Laura Stone, administrator of the NM Dog Park Participants Facebook page, emailed her about meeting to discuss questions about rules. Also, Noah and Brodie got the electrical line pulled through the conduit, which took them two days, and a day later they found that someone had pulled it back out.

Outdoor Pickleball Courts

Jennifer informed the board that the final topcoat was put on yesterday and the sidewalk was poured. It will need to sit 2 weeks before it can be painted. They will be starting on the fence poles later this week. She has also been talking with Leesa Metzger about the design for the landscaping.

American Legion Request for Halderman Park

No update at this time.

**NEW BUSINESS
EXECUTIVE SESSION**

Mel stated that a decision was reached in the Executive Session.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 7:20 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member