

NORTH MANCHESTER PARK AND RECREATION BOARD

December 9, 2024

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (24), Vice-President Jack Vineyard (25), Rick Espeset (25), Becky Kreps (26) and Bobbi Lautzenheiser (27). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:02 p.m.

AGENDA AMENDMENTS

There were none.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the November 25, 2024 Regular Meeting were presented for approval. Motion for approval (BL/JV) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack reported that the MRA Board is interviewing candidates this week for the Groundskeeper Position.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The December Claims and Allowance Docket in the amount of \$3,865.39 was reviewed. Motion to approve the December Claims and Allowance Docket in the amount of \$3,865.39 (JV/BL) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The December Claims Summary, Utility Comparison Report, November Expense Reports and November Revenue Reports were reviewed.

UNFINISHED BUSINESS

Dog Park

Jennifer reported that Dog Park Membership Fees will be \$20 for Members and \$25 Non-Members.

Outdoor Pickleball Courts

Jennifer reported that Tim will be attending the next Town Council meeting to ask for help with funding for the Pickleball Courts. Jennifer will be assisting Tim in completing the state grant application.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:16 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member