

NORTH MANCHESTER PARK AND RECREATION BOARD

May 29, 2024

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: Vice-President Jack Vineyard (25), Becky Kreps (26), Bobbi Lautzenheiser (27) and Rick Espeset (24). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Vice-President Jack Vineyard called the meeting to order at 6:07 p.m.

AGENDA AMENDMENTS

Jennifer made a motion to amend the agenda to include, "Approval and Purchase of a Maintenance Utility Vehicle" under New Business. Motion passed and approved by consensus.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the April 30, 2024 Regular Meeting were presented for approval. Motion for approval (RE/BL) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached) Jennifer also reported the opening of the Splash Pad.

MRA REPORT

Jack reported that things are going great at the MRA.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The May Claims and Allowance Docket in the amount of \$91,188.15 was reviewed. Motion to approve the May Claims and Allowance Docket in the amount of \$91,188.15 (BL/BK) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The May Claims Summary, Utility Comparison Report, April Expense Reports and April Revenue Report were reviewed.

UNFINISHED BUSINESS

Dog Park

Jennifer reported that we are waiting on the new skid steer to arrive to put the electrical line in, because Noah and Brodie can trench it and rent the attachment they need from Eel River which will save us some money. The skid steer delivery is currently 1-4 weeks out.

Outdoor Pickleball Courts

Tim did report to Jennifer that Zimmer Biomet is not interested in funding anything right now. He is still waiting to hear from Parkview. There have been a few small donations come into the Community Foundation.

New Dehumidification System for Pool Area

Jennifer informed the board that they are working on the bid packet. She will be attending a meeting on June 21st and it should go to bid in July.

NEW BUSINESS

New Maintenance Utility Vehicle

The board received copies of the 3 quotes Noah had gotten for the purchase of a maintenance utility vehicle to replace the Toro. Noah's preference is the 2024 Can-Am Defender Pro Limited CAB HD10 (Stone Gray) from Track and Trail, because it runs on gas and has a larger 6 foot bed. After reviewing and discussing all quotes, motion to approve the purchase of a 2024 Can-Am Defender Pro Limited CAB HD10 in Stone Gray for the proposed price of \$31,398.00, or a negotiated lower price (BL/BK) was passed by a voice vote of members present.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:53 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member